

Child Focus, Inc.

Making **THE** Difference!

www.child-focus.org



Early Learning Programs

4629 Aicholtz Road, Cincinnati, OH 45244

(513) 528-7224 · Fax (513) 688-8141

Dear Parent/Guardian,

Thank you for your interest in the Child Focus Before and After School Care Program. Our program offers a safe, stimulating environment for school aged students. The staff is committed to fostering the curiosity, creativity and enthusiasm in our students. Each day your child will have the opportunity to purchase breakfast provided by your school cafeteria (not included in program fees). During the afternoon program, a snack will be provided at no additional cost.

Attached you will find the following required paperwork. These forms can also be found on our website at www.child-focus.org. We are unable to enroll your child in our program until the attached forms have been returned.

- Enrollment and Health Information
- Child Release Authorization
- Payment Agreement Form
- Getting to Know You – questionnaire
- Photo Release Form

Please note that ALL forms must be completed and returned to our Early Learning Program front desk at 4629 Aicholtz Road, Cincinnati, OH 45244 along with your non-refundable application processing fee. You may also return all forms to the following e-mail address karwine@child-focus.org.

Our enrollment availability is limited. Any availability will be filled on a first come first serve basis. We are unable to enroll your child in our program without the required paperwork listed above along with your \$35.00 per family nonrefundable registration fee. Please complete and return the attached paperwork as soon as possible.

We look forward to working with you and your child. If you have any questions regarding enrollment, please feel free to contact the enrollment office at (513) 528-7224. Any billing and payment questions can be answered by contacting our billing office at (513) 685-5291.

Again, thank you for your interest in our program.

Sincerely,

Krista Martin

Krista Martin
Child Focus Program Coordinator
Before and After School
(513) 340-2827

The mission of Child Focus, Inc. is to join with communities in strengthening the quality of life for children, families and adults.

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Corporate Office

4629 Aicholtz Road • Cincinnati, OH 45244
(513) 752-1555 • Fax (513) 688-8155

Permission to Interview with Media and Release to Photograph and Videotape

In consideration for the opportunity to participate in and appear in media, including press and television interviews, photographs, digital images and videotape ("Images"), I hereby grant to Child Focus, Inc., the absolute and irrevocable royalty-free right and permission, with respect to any film, still photograph or digital image taken of me and/or my child:

- To reproduce, broadcast, re-broadcast and otherwise transmit and publish (and license others to do so) throughout the world the Images, in whole or in part, individually or in conjunction with other recorded materials, in any medium (whether now known or hereafter invented) and for any purpose, including (but not limited to) presentations associated with the educational, training or marketing purposes of Child Focus, Inc.;
- To use my name, likeness and program affiliation information concerning me in connection therewith if Child Focus, Inc. chooses to do so;
- To edit my appearance as Child Focus, Inc. deems appropriate; I hereby waive any right that I may have to inspect or approve the Images, their use, or any printed or audio matter that may be used with them, and release and discharge Child Focus, Inc. and its officers, directors, employees, contractors, agents and any designees from any and all claims and demands arising out of or in connection with the use of the Images including, but not limited to, any claims for defamation or invasion of privacy.

I understand and acknowledge that Child Focus, Inc. reserves the right to use or not use the Images at its sole discretion.

Participants: Parent/Guardian Signature is Required for Children Under 18 Years of Age. Do not sign permission for foster children. Foster Children are never allowed to be photographed.

Printed Parent's Name _____ Printed Child's Name _____

Parent Signature _____ Date _____

Address _____ Phone _____

Direct any questions and the original, signed copy of this form to Tara Keith, Director of Marketing and Development, Child Focus, Inc., Corporate Office, 513-752-1555.

CC #48

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Child Focus, Inc.
Before and After Programs
CHILD RELEASE AUTHORIZATION FORM

Child's Name:

School Building:

In the event I am unable to receive/pick up my child from the bus/center, I authorize my child to be released to the individuals listed below. The individuals listed as Escorts must have a picture ID in order for my child to be released to their care. Furthermore, I understand that the individuals listed as Emergency Contacts in the "Child Enrollment and Health Information Form" (JFS 01234) may also be contacted. In the event no one is available 1 hour after release time, the local police and Children's Protective Services may be contacted.

<p>ESCORT</p> <p>_____ Name Relationship</p> <p>_____ Address Apt. # City</p> <p>_____ Phone(s)</p>	<p>ESCORT</p> <p>_____ Name Relationship</p> <p>_____ Address Apt. # City</p> <p>_____ Phone(s)</p>
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I understand that it is my responsibility to update this form as soon as any changes occur.

Date

Signature of Parent or Guardian